

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY
PROGRESS ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON
MONDAY 15th JULY 2019 AT 7.30PM**

PRESENT: Ted Buttfeld (Chairperson), Don McPhee (Vice Chairperson), Jeff Brundell, Graham Klose, Margie Dodd, Kevin Forrest, Bruce Meehan, Graham Newstead, Katherine Coy & Steve Edmead (Caravan Park Managers), Janette Butler (Finance Officer), Anthony Bennett (YPC Rep), Andrew Davidson (AD Design)

1. WELCOME: Ted Buttfeld welcomed everyone to the meeting

2. ANDREW DAVIDSON AD Design – to discuss options for developing “drive through” Sites in the OPD

3. CONFLICT OF INTEREST: Nil

4. APOLOGIES: Beth Faulkner, Steve Bowley

5. MINUTES: Query 9.5 – re blocked drains OPD. Janette to make changes
Graham N has talked to Stephen Goldsworthy and will get baskets cleaned out by suction sweeper when next in Stansbury. Progress to pay YP Council for service.

Don McPhee moved

Graham Klose seconded

**That the minutes of the meeting held on Tuesday 11
June 2019 be accepted as a true and accurate record.**

Carried #1 15/07/2019

6. MANAGER’S REPORT: Kathy Coy and Steve Edmead

6.1 Electricity prices (from Parks SA) have decreased from \$27.39 to \$27.07 per month. Kathy will adjust rate for permanents.

6.2 Unable to contact person who indicated he would remove structure over playground in FS Park. New footings to begin on 5th August. Jeff B to coordinate removal of structure on Wednesday 17 July in conjunction with Geoff Wilde and Ross Voigt.

6.3 To approach Weather-Safe to re-tension foreshore sails when doing new sails.

6.4 Villa 7 will be pulled out and then put back in place to enable new sewerage system to be installed. Issues has emerged with fascia under verandah of Villa 7 being in need of repairs. Ross Williams, Minlaton Engineering, to look at what needs to be done. Work needs to be completed by 31st July for next patron booking.

6.5 Semi-permanent ‘how long between visits’ – Question by patron. Janette to contact lawyer for advice on interpretation of the new contracts to clarify this – committee to be advised of the outcome. Charges for non-nominated guests clarified – see page 13 of contract stating that non-nominated guests must pay when staying in park.

6.6 Correspondence from patrons requesting to store boat by van in OPD. Resolved "That this is approved in a location approved by the Park Manager so as not to encroach on other sites / access".

Steve Edmead moved **Jeff Brundell seconded**

That the Caravan Park Manager's report be accepted

Carried #2 15/07/2019

7. ANTHONY BENNETT

Anthony addressed the committee in response to a list of questions, that Don McPhee had previously sent to him, which required research and responses from various departments of YP Council.

Steve Edmead and Kathy Coy and Anthony Bennett left the meeting at 9.00pm and did not return.

8. FINANCE REPORT:

Single Touch Payroll system is up and running.
Auditor will be here on Wednesday 17th July.
Payment Summaries have been sent to ATO and employees.
A new gazebo has been purchased for the markets.

Kevin Forrest moved **Bruce Meehan seconded**

That the financial report for June 2019 be accepted.

Carried #3 15/07/2019

Ted Buttfild left the meeting at 9.05pm and did not return.

Don McPhee took seat as chair for remainder of the meeting

9. MATTERS ARISING:

All matters have been dealt with in previous discussions.

10. CORRESPONDENCE:

As tabled

10.1. Costing for CP steps. Total \$6600 + GST for both.
Progress to cover materials and YP Council to do the work.

Jeff Brundell moved **Graham Klose seconded**

That the quote be accepted and work to be completed.

Carried #4 15/07/2019

10.2 Letter from YP Council re option for new 5 year lease.
Ted Buttfild to write to accept lease option.

Janette to set up time for talking about lease terms and to review business lease and assets.

Graham Newstead moved **Jeff Brundell seconded**

That new 5 year lease option is accepted.

Carried #5 15/07/2019

10.3 Email from YP Council re seawall – clarified by Anthony Bennett during discussion.

10.4 Info re 'Men's shed gathering" at Morphettsville 10-11 October. \$120 per day. To be handed on to Tidy Towns.

Kevin Forrest moved Jeff Brundell seconded

That the correspondence be accepted as tabled.

Carried #6 15/07/2019

11. GENERAL BUSINESS:

11.1 Tourist, Project, Market Manager report

11.1.1 Suggested that Villa 7 should be assessed by OT for Disability compliance after sewerage work has been completed.

11.1.2 Quotes considered for Beach Front Walking Signs. preferred option is Option 2 – cost \$620 for 20 signs. We have 30 to be done. Gabrielle is doing art work in full colour.

Graham Klose moved Bruce Meehan seconded

That 30 signs be ordered at an approximate cost of \$900

Don McPhee moved Graham Newstead seconded

That Gabrielle's report be accepted

Carried # 7 15/7/2019

11.2 Graham Klose has used metal detector to find market plates. Reported that he may need to dig up and replace a number of plates that have been damaged and will source replacement plates from Minlaton Engineering.

11.3 Graham Klose has suggested to Ann Brown that the footpath on St Vincent Street requires work going down to the shops to allow those with Gophers access. Gabrielle to contact YP Council as up to 3 gophers use this to access the shops each day. Graham Klose to discuss with Gabrielle.

11.4 Graham Klose voiced concern as to the positioning of the Gail Woodford Memorial being placed so close to the road and corner and it being a safety issue for children.

11.5 Bruce Meehan voice concern on the junction of Golf View Road and main highway. You are unable to see on-coming traffic and suggested that a T-Junction should be considered at this intersection.

Janette to write to YP Council about the concerns.

11.6 Jeff Brundell suggested that the two small swings in the main playground should be both be of the wrap-around type so as to cater for more little people.

11. CLOSURE:

Meeting closed at 9:52pm

Next meeting Monday 9th September 2019

Don McPhee
Chairman.....

Date