

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE STANSBURY PROGRESS
ASSOCIATION INCORPORATED HELD IN THE STANSBURY INSTITUTE ON
MONDAY 12th FEBRUARY 2018 AT 7:30PM**

PRESENT: Ted Buttfeld (Chairperson), Don McPhee (Vice Chairperson), Beth Faulkner, Margie Dodd, Graham Newstead, Graham Klose, Kevin Forrest, Bruce Meehan, Steve Bowley, Jeffrey Brundell, Richard and Rowena Smith (Caravan Park Managers), Veronica Brundell (Council Representative), Janette Butler (Finance/Administration Officer), Gabrielle Gutsche (Minute Taker).

1. WELCOME: Ted Buttfeld welcomed everyone to the meeting.

2. CONFLICT OF INTEREST: Nil

3. APOLOGIES: Nil

4. MINUTES: Minutes of the meeting held on 8th January 2018

Beth Faulkner

Graham Newstead seconded

That the minutes of the meeting held on Monday 8th January 2018 be accepted as a true and accurate record.

Carried #1 12/02/18

5. MANAGER'S REPORT: **5.1** Caravan caught fire but was quickly extinguished by Caravan Park Manager and guests before CFS arrived. Damage is extensive but no one harmed as guests were off site. Guests were accommodated overnight in one of the Villas. Van will be stored until insurance assessors have attended and arranged removal.

5.2 Contractor has replaced the roof over the BBQs, and replaced two store room doors. Doors will be painted ASAP.

5.3 Problem with the STED scheme pumps has been resolved after three separate incidents of malfunctioning. The Caravan Park now has three spare pumps – one new one, one STED pump that was removed and replaced by council, one that malfunctioned but could be reconditioned.

Graham Newstead moved

Jeff Brundell seconded

To have pump reconditioned.

Carried #2 12/02/18

5.4 Foreshore Caravan Park almost at capacity. Big vans have been turned away. Revisited idea for drive-through sites in Oyster Point Drive. Concerns raised that these sites might not fix the issue because many visitors do not wish to be located in back caravan park.

5.5 Site 111 van has been sold. Caravan Park also has new semi-permanent with annex.

5.6 Caravan Park has experienced record bookings for November, December and January. February also likely to break previous records.

5.7 Discussion regarding Caravan Park Meeting, including tariff comparisons.

5.8 Discussion regarding investigation of available property in

Stansbury.

Rowena Smith Moved

Margie Dodd seconded

That Caravan Park Managers report be accepted

Carried #3 12/02/18

Richard and Rowena Smith left the meeting at 7.55pm and did not return.

5.8 Discussion regarding tariff comparisons and suggested increase in fees.

Kevin Forrest moved Graham Newstead seconded

To increase Caravan Park tariffs by 2%, from the 1st July 2018.

Carried #4 12/02/18

5.9 Discussion regarding items raised at the Caravan Park Sub-Committee Meeting.

5.9.1 Lengthy discussion regarding outdoor area and fence for the Assistant Manager's residence. Site to be inspected and then details to be discussed and clarified at the next Caravan Park Sub-Committee meeting.

5.9.2 Tenders for replacement of switchboard sent to contractors. Roof on the switchboard room to be repaired to be quoted after electrical quotes received.

6. FINANCE REPORT

6.1 Boat ramp fees discrepancy has been resolved – turned out to be an error in YP Council's system. Still awaiting corrected invoice from YP Council.

6.2 SA Water error has not been resolved.

6.3 Invoice from YP Council for playground fencing has been cancelled.

Don McPhee moved

Graham Klose seconded

That the Finance Reports for January 2018 be accepted.

Carried #5 12/02/18

7. MATTERS ARISING

7.1 Discussed increasing public liability and the fees involved. Administration Officer to investigate coverage of pontoons.

8. CORRESPONDENCE

As tabled

8.1 Discussion regarding request for plaque to be installed on existing seat.

Don McPhee moved Bruce Meehan seconded

To notify applicant that memorial plaques should not be installed on existing seats, only on seats provided by the applicant – as has

been required from previous applicants. The application for the installation of a memorial seat should be submitted to the YP Council.

Carried #6 12/02/18

8.2 Request from AVCG Port Vincent for donation of goods for fundraising raffle.

Margie Dodd moved

Jeff Brundell seconded

To donate a Stansbury 'Hoodie and Hat' to the AVCG Port Vincent raffle.

Carried #7 12/02/18

Margie Dodd moved Jeff Brundell seconded

To accept the minutes as tabled

Carried #8 12/02/18

9. GENERAL BUSINESS

9.1 Project Officer Report

9.1.1 Resolved to stop displaying dog signs as they are not effective and cannot legally be enforced.

9.1.2 Entrance sign construction commencement discussed.

9.1.3 Swimming hole renewal project discussed

9.1.4 War Memorial upgrade discussed. Grant application has been submitted.

9.1.5 Foreshore toilets conditions discussed.

9.2. Cannon Corner BBQ has been reinstated - Administration Officer to continue investigating upgrade.

9.3 Discussion regarding proposal to create memorial with the Adelaide Road Pines Park.

9.4 Lengthy discussion regarding advertising for new Caravan Park Managers.

10 CLOSURE:

Meeting closed at 10:15 pm

Next meeting: Tuesday 13th March 2018

Ted Buttfield

Chairman

Date